**GREETER TEAM BEST PRACTICES**

GE Vision: To create an experience where every guest feels welcomed, valued, and seen and to help them take their next step towards Jesus.

**Greeters provide such a valuable ministry to our campuses. You the greeter will be the first person the guest or visitor will see face to face, and in some cases their first glimpse of Jesus Christ. Here are some best practices for greeters to make a great impact on our guests.**

Greeters All Positions

* Look for opportunities to create “Wow” moments for guests.
* Greet each guest appropriately with enthusiasm and joy.
* Use the 10-5 rule. When a guest is 10 feet away, make eye contact and smile. When they are 5 feet away, greet them verbally.
* Be on the lookout for first-time guests. New guests may:
  + Look lost or confused.
  + Arrive very early or late for the service time
* Engage with each guest, including those in seating areas. Use phrases like:
  + “How long have you been coming to Traders Point?”
  + “Is there anything I can help you find?”
* Assist new guests by familiarizing them with our building. Instead of pointing, always walk with guests to their location.

After the Service

* While the message is closing in payer, return to the position that you were in prior to the service beginning.
* **\* As guests are exiting service, hand each of them an invite to our next sermon series and make sure to invite them back to another service. This is an important addition for our Easter Services, so please be aware that we will need all Greeters to help with this post-service. \***